

**DISCIPLINARY COMM****ITTEE FORM DCC1**

***Completed forms must be typed and submitted via Comet.***

**Name of Club:**

**Disciplinary Officer Name:**

**Contact Number:**

**Email address:**

**Name(s) of Persons / Club issued with a Notice of Complaint:**

**Date of Notice of Complaint:**

**Match Details**

**Date & Time:**

**Teams:**

**Venue:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Please detail the alleged breach and sanction offered as noted on the Notice of Complaint Letter and whether or not the club/person(s) are accepting or denying the alleged breach and/or sanction offered.** | | | |
| Alleged Breach | Accept/Deny | Sanction Offered | Accept/Refuse |
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**Where the Notice of Complaint(s) is/are not accepted, please briefly** **set out why the person(s)/club denies the alleged breach giving relevant details of the incident.**

*In cases where the Notice of Complaint is/are accepted please ignore.*

**Where the person(s)/club are accepting the Notice of Complaint(s) but wish to challenge the proposed sanction or having denied the Notice of Complaint(s), please detail any matters you would wish the Committee to take into consideration were they to find that the Notice of Complaint(s) was/were proven:**

**Please provide details of any available evidence you would invite the Disciplinary Committee to consider including names of any witnesses you would wish to rely upon and details of any footage you would wish to be considered. All available evidence must be forwarded by email to the Disciplinary Committee along with this form:**

|  |  |
| --- | --- |
| **Detail all persons whom you would wish to attend a hearing, including details of any representatives you would wish to attend.**  *Please note that it is the responsibility of the club/person(s) to liaise with those detailed below to ensure attendance at a hearing, if required. Where Notice of Complaint(s) is/are accepted but the sanction is rejected there is no automatic right to a hearing:* | |
| Full Name | Role (i.e. club secretary, spectator, player etc.) |
|  |  |
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**DECLARATION**

*I certify that the information contained above is true to the best of my knowledge and belief and do so knowing that the information contained in this form and the evidence attached herewith could be used against me or used for any relevant purpose during the course of any proceedings before the IFA Disciplinary Committee:*

**Name [PRINT]:**

**Signature:**

**Date:**

**ALL PERSONS SUBMITTING NOTICE OF COMPLAINT CHALLENGES MUST FAMILIARISE THEMSELVES WITH THE TERMS AND REQUIREMENTS OF THE IFA DISCIPLINARY CODE 2025/26 PRIOR TO SUBMITTING A CHALLENGE.**