
IFA CRM PORTAL PRIVACY POLICY

The Irish Football Association is committed to safeguarding the privacy of your personal information. The Irish Football Association will ensure that all personal data supplied is held securely and in accordance with the Data Protection Act 1998. This policy sets out how and for what purpose we will use the information collected about you.

1. Personal Data

- 1.1 We and our Affiliates may collect, store, edit and use personal data of the following nature:
 - 1.1.1 your name, address, date of birth, place of birth, nationality, ethnic origin, disability and gender;
 - 1.1.2 your postal address, telephone numbers and email address;
 - 1.1.3 the nature of your involvement with football in Northern Ireland;
 - 1.1.4 academic, professional and other relevant qualifications; and
 - 1.1.5 any other information obtained by us and/or our Affiliates from you.

2. Use of and sharing your Personal Data

- 2.1 Your Personal Data will be disclosed to our Affiliates via restricted secured, password protected access to the CRM Database.
- 2.2 We and our Affiliates will use and share your Personal Data, as is necessary for the purposes of the legitimate interests pursued by us or by our Affiliates, in the administration, management and development of the game of association football in Northern Ireland.

- 2.3 We and our Affiliates may not use your Personal Data where such use would be unwarranted because it would prejudice your rights and freedoms.
- 2.4 We will have complete access to view, store, edit and use all Personal Data.
- 2.5 If you are an Amateur player registered with a Club, the following Affiliates will have the access described below:
 - 2.5.1 an Appointed Official of your Club to view and edit your Personal Data;
 - 2.5.2 An Appointed Official of the League/s in which your club plays to view and edit your Personal Data;
 - 2.5.3 Appointed Officials of the Irish Football Association to view, store, edit and use your Personal Data.
- 2.6 If you are a Professional player registered with a Club, the following Affiliates will have the access described below:
 - 2.6.1 an Appointed Official of your Club to view and edit your Personal Data;
 - 2.6.2 An Appointed Official of the League/s in which your club plays to view and edit your Personal Data;
 - 2.6.3 Appointed Officials of the Irish Football Association to view, store, edit and use your Personal Data.
- 2.7 If you are a secretary/official of a Club, the following Affiliates may have the access described below:
 - 2.7.1 an Appointed Official of your Club to view and edit your Personal Data;
 - 2.7.2 an Appointed Official of your League to view and edit your Personal Data;
 - 2.7.3 an Appointed Official of your Divisional Association to view and edit your Personal Data;

- 2.7.4 Appointed Officials of the IFA to view and edit your Personal Data;
- 2.7.5 an Appointed Official of clubs who may compete in the same competition (league or cup) to view your Personal Data.
- 2.8 If you are a secretary/official of a League, the following Affiliates may have the access described below:
 - 2.8.1 an Appointed Official of a Club within your league to view your Personal Data;
 - 2.8.2 an Appointed Official of your Divisional Association to view and edit your Personal Data;
 - 2.8.3 Appointed Officials of the IFA to view and edit your Personal Data;
- 2.9 If you are a secretary/official of a Divisional Association the following affiliates may have the access described below:
 - 2.9.1 an Appointed Official of a Club within your Divisional Association to view your Personal Data;
 - 2.9.2 an Appointed Official of a League within your Divisional Association to view your Personal Data;
 - 2.9.3 Appointed Officials of the IFA to view and edit your Personal Data;
- 2.10 If you are a referee:
 - 2.10.1 you will be able to view and edit your Personal Data;
 - 2.10.2 you will be able to create misconduct reports and submit them to the Relevant Body via this Portal;
 - 2.10.3 you will be able to review reports you have previously submitted; and
 - 2.10.4 reports submitted by you via this Portal will be used by the Relevant Body.
- 2.11 If you are a referee, the following Affiliates may have access as described below:

- 2.11.1 an Appointed Official of a league to view and use your Personal Data;
- 2.8.2 an Appointed Official of your Divisional Association to view, edit and use your Personal Data;
- 2.8.3 Appointed Officials of the IFA to view, edit, store and use your Personal Data;

3. Disclosure

- 3.1 In addition to disclosure of your Personal Data to our Affiliates in accordance with clause 2, We may also disclose your Personal Data in the following circumstances:
 - 3.1.1 when required to do so by law;
 - 3.1.2 with regard to any legal proceedings or prospective legal proceedings; or
 - 3.1.3 if required to do so by a court order for the purposes of prevention of fraud or any crime.

4. Accuracy of Personal Data

- 4.1 We aim to keep your Personal Data as accurate as possible. If any of your Personal Data requires review or change, please contact us at info@irishfa.com in order that we may ensure your Personal Data is updated accordingly.

5. Duration for which your Personal Data will be used

- 5.1 We will not keep your Personal Data for longer than is necessary for the use as described in clause 2.2.

6. Security

- 6.1 We use technology and policies to safeguard your Personal Data against loss and from any unauthorised access or misuse.
- 6.2 All access to your Personal Data will be controlled by a password protection system, and all individuals within our group of Affiliates will be required to enter a unique security access code ahead of the access they have pursuant to clauses 2.5 to 2.13.

7. Transfer of your Personal Data outside of Europe

7.1 Your Personal Data may be transferred to companies outside of the European Union. Such countries may not have data protection laws as stringent as those which exist in the EU. Eg. To facilitate the international transfer of a player registration.

7.2 You expressly agree to such transfer of your Personal Data.

8. Policy updates

8.1 We will update this policy from time to time and it is your responsibility to check to ensure you are aware of the contents of the most up to date policy at any given time.

9. Contact Us

9.1 If at any time you would like to contact us about this policy or with any enquiries relating to your Personal Data, you can do so by sending an email to us at info@irishfa.com or by writing to us at our registered office address.

10. General

10.1 Any reference to statute shall be construed as referring to that legislation as amended and in force from time to time and to any legislation which re-enacts or consolidates (with or without modification) any such legislation.

10.2 Unless otherwise expressly stated, references to any gender include all genders and references to the singular include a reference to the plural and vice versa and a reference to the masculine includes the feminine and the neuter.

10.3 If any provision of this policy is held by any Court or other competent authority to be void or unenforceable, the remainder of this policy will continue to be valid.

10.4 This policy will be governed by and construed in all respects in accordance with the laws of Northern Ireland.